



INFRASTRUCTURE BOARD MEETING MINUTES

**Trinity City Hall Annex
6703 NC Highway 62
Monday, August 15, 2016
6:00 pm**

Members Present: **Chairman**, Andrew Davis; **Committee members:** Michael Kirkman, Charles (Tuck) Barber and Ambrose Rush.

Council Liaison: Jack Carico, Council members: Mayor Jesse Hill and Tommy Johnson.

Others Present: Mayor, Jesse Hill; Stormwater Administrator / Public Works Utilities Director, Rich Baker; City Manager, Debbie Hinson; Assistant City Clerk, Annette de Ruyter and other interested parties

1. Call to Order

Chair Davis called the Meeting to order at 6:00 pm

2. Pledge of Allegiance

Chair Davis led the Pledge of Allegiance

3. Invocation

Mayor Jesse Hill gave the Invocation

4. Review, Amend if needed, and Approve Agenda.

Chair Davis asked Board members to review, amend if needed, and approve the Meeting Agenda.

Board member Kirkman made a motion to approve the Agenda as written. The motion was seconded by Board member Rush and approved unanimously by a vote of 4 ayes and 0 nays.

New Business

5. Approve July, 2016 Minutes

Chair Davis called for a motion to approve the July 18, 2016 Minutes.

Board member Barber made a motion to approve the July 18, 2016 minutes as presented .The motion was seconded by Board member Kirkman and approved unanimously by a vote of 4 ayes and 0 nays.

6. Update of Powell Bill Expenditures and extending contract to include Dawn Acres Drive.

Chair Davis opened this Item and called on Mr. Baker for discussion.

Mr. Baker updated the Board on Warren and Grove Street. A proof roll was started today; hope to have another proof on Tuesday and asphalt to be applied next week.

The road is in good shape with ABC stone at end of cul- de- sac turnaround.

Mr. Baker discussed with the Board that Council has accepted Dawn Acres Drive. We will need to secure three signatures from property owners to sign off on allowing the City to pave and assume control of street.

Mr. Baker discussed this street would require a minimal amount of grading. He discussed with the Board that sewer is located in the middle of the street.

Mr. Baker also informed the Board that Cedardale Road has been put on hold due to needed signatures for easements for this project to move forward.

7. Discussion on curbside yard waste collection and home work.

Chair Davis opened this Item and called on Mr. Baker for discussion.

Mr. Baker discussed that he had been approached by a Council member to possibility doing curbside yard waste pick up for our residents three or four times per year. This would be on as call basis for one week per quarter.

Mr. Baker asked the Board to research how the city might approach providing this service, ideas on how to start this process, and to be ready to share their opinions. He also suggested that members call some businesses that preform this service and ask about the costs associated to provide the service. He suggested these items could be used to determine if this is do some homework and with their opinion of what should be included and call some businesses that do this kind of work for prices and to see if it is feasible for the city to offer this service.

This will require input from the City Manager prior to approving this due to the limited budget we would have for this project.

Mr. Kirkman felt this would need to have limitations to how many times a homeowner could request assistance for pick up on yard waste.

Closing Comments

8. Comments from the Board

None

9. Comments from Staff

- Mr. Baker informed members City Haul has been scheduled for October 20, 21 and 22.
- The Jacob Carroll pick up will be Friday August 26, 2016 beginning at 8:30 am.

10. Adjournment

With no other business to discuss, *Board member Kirkman made a motion to adjourn the August 15, 2016 Infrastructure Meeting at 6:20pm. The motion was seconded by Chair Davis and approved unanimously by a vote of 4 ayes and 0 nays.*